Report and Support - for students

Reporting inappropriate behaviour of others at the University.

Go to: https://reportandsupport.cam.ac.uk

Consider accessing University, College and, or external support

`report with personal details`

Complete the questions. You can provide a brief account using a `free text` box.

A member of the Office of Student Conduct, Complaints and Appeals (OSCCA) will email you within a week.

Initial action

Following either a meeting or emails with OSCCA you can:

• Raise a **student complaint** about a staff member
• Raise a **disciplinary concern** about a student
• Request a **behaviour agreement** to limit interaction between you and another student

Monitoring

• Monitoring trends or repeat behaviours around the University
• 6 month data, case studies and analysis report with student input
Students who have been subjected to inappropriate behaviour from students or staff can raise a student complaint (about staff) or request a behaviour agreement or raise a disciplinary concern (about students).

**Student complaint**
- Submit a detailed written account of what happened or meet with the investigator or case handler to provide an oral account.
- You can provide names of witnesses and any evidence you may have, for example emails or screen shots of messages.

**Outcome**
- You will be informed whether your complaint or concern has been upheld or dismissed.
- You will be informed of any remedies or action taken that has a direct impact on you.
- You will not be informed of any disciplinary sanctions that do not directly impact you.

If you are unhappy you can request a review. If you remain dissatisfied you can raise a complaint with the external ombudsman, the OIA.

**Timeframe**
- Around 8 weeks

**Disciplinary concern**
- The investigator or case handler will conduct an investigation meeting with any witnesses and the other person to gain their accounts.
- You may be requested to attend a Discipline Committee.

**Outcome**
- A list of proposed actions will be sent to you and the other student for your agreement.
- If both of you agree to at least some of the actions these will become a formal behaviour agreement.

If you are unhappy you can raise a complaint. You can refer the case into a disciplinary concern at any time.

**Timeframe**
- 3-6 months

**Behaviour agreement**
- Meet with a facilitator to discuss the actions you think will limit your interaction with the other student.
- The facilitator will meet with the other student to discuss the actions.

**Outcome**
- A list of proposed actions will be sent to you and the other student for your agreement.
- If both of you agree to at least some of the actions these will become a formal behaviour agreement.

If you are unhappy you can request a review. You can refer the case into a disciplinary concern at any time.